

Barnstaple Town Council

Budget Year 2017-2018

**Department 1 - Finance & General Purposes Committee
Budget Projection**

N/C	N/C Name	Actual 2015-2016	Year to Date Nov 2016	Anticipated Outturn 2016-2017				Earmarked Funds 2016-2017	Proposed Budget 2017-2018			Earmarked Funds 2017-2018	
				Expense	Income	Balance	Budget		Variance	Expense	Income		Balance
General Administration													
5127	Rock Park grant transfer	61469	66810	66810		66810	66810	0		65200		65200	
5120	Youth Council	54		0		0	0	0	2400	0		0	
5123	Newsletter	0		0		0	0	0	900	0		0	
5124	Election Expenses	11928		0		0	2000	2000	3000	2000		2000	5000
5220	Mayor's Allowance	1497	2698	3000		3000	1500	-1500	1500	1500		1500	
5224	Member Training & Expenses	1482	2466	2750		2750	2000	-750	500	2000		2000	
5225	Members' Allowances	9500	9085	9500		9500	9500	0		9500		9500	
5226	Hospitality	-137	114	500		500	1000	500	2700	750		750	3000
5227	Ceremonial	1914	1713	2100		2100	2000	-100	1750	1500		1500	1500
5300	Bank Charges	1286	693	1100		1100	1800	700		1250		1250	
5301	Card Transaction Charges (BH)	410	941	1400		1400	650	-750		1250		1250	
5320	External Audit	1300	1300	1300		1300	1300	0	300	1300		1300	
5321	Internal Audit	1367	932	1400		1400	1600	200		1600		1600	
5322	Professional & Legal fees	2044	713	1000		1000	2000	1000		1500		1500	1000
5325	Membership Fees & Subscriptions	1826	125	2250		2250	2250	0		2250		2250	
5326	Public Notices	265	385	450		450	270	-180		400		400	
5561	Special events	7106	10959	12000		12000	6000	-6000	2000	7500		7500	
9006-11	Salaries	327929	169997	270000		270000	261477	-8523		282000		282000	
9023	Printing,stationery & office supplies	3717	2801	3750		3750	4000	250		3500		3500	
9024	Postage	3574	2321	3500		3500	4000	500		3500		3500	
9025	IT Support & upgrades	9928	5617	7500		7500	8000	500		7500		7500	
9034	Associate lengthsman expenses	3627	1271	2000		2000	3000	1000		2000		2000	1000
9037	Green Audit energy projects	0				0	0	0				0	
9039	Contingency	3409	-214	175		175	0	-175	1900	52700		52700	1750
	Recharge to/from other committees	-3000	-3000	-3000		-3000	-3000	0			0	0	
		452495	277727	389485	0	389485	378157	-11328	16950	450700	0	450700	13250
Other Items													
4573	NDDC Parish Grant	0		0		0	0	0		0	0	0	
4671	Fairground rent	-15145	-17301		17301	-17301	-15370	1931		17750		-17750	
4672	Run out rents	-6754	-6802		6802	-6802	-7000	-198		7000		-7000	
4800	Bank Interest	-776	-432		200	-200	-2500	-2300		500		-500	
4980	Miscellaneous income	-22	-743		0	0	0	0		0		0	
5621	Fairground preparation	8447	9422	9422		9422	8500	-922		9500		9500	
5622	Civic arrangements	7807	7302	7302		7302	7500	198		7500		7500	
		-6443	-8554	16724	24303	-7579	-8870	-1291	0	17000	25250	-8250	0
Grants													
5121	Grant Payments	17150	17290	17290		17290	17500	210		17500		17500	
5125	Ward Budgets	2360	2610	3500		3500	6000	2500	6000	6000		6000	6000
5993	Town Centre Management	2500	2500	2500		2500	2500	0		2500		2500	
5994	Tarka Rail Line Working Party	0		0		0	0	0		0		0	
5996	WAND	0		0		0	0	0		0		0	
5997	Barnstaple Lions	500	500	500		500	500	0		500		500	
5998	Freedom Centre	1500	1500	1500		1500	1500	0		1500		1500	
5999	ABF Remembrance Concert	0		0		0	0	0		0		0	
5991	Barnstaple Twinning Association	500	500	500		500	500	0		500		500	
5992	New Year's Eve Committee	0		0		0	0	0		0		0	
5990	ND Records	3600	15350	10000		10000	10000	0		15000		15000	
		28110	40250	35790	0	35790	38500	2710	6000	43500	0	43500	6000
Properties													
4011	pq Barum House rents	-3358	-3150		3300	-3300	-3300	0			3300	-3300	
4151	C Centre hall rents	-12742	-7098		10500	-10500	-9500	1000		10000		-10000	
4152	C Centre meeting room rents	-7651	-3768		5650	-5650	-6500	-850		6000		-6000	
4153	C Centre tenant rents	-3946	-2000		3200	-3200	-7500	-4300		3600		-3600	
4155	pw St John's rents	-250			250	-250	-250	0		250		-250	
4222	pr Guildhall shops - rents	-29850	-20400		29850	-29850	-29850	0		29850		-29850	
4251	ps Guildhall hirings	-3422	-1562		2400	-2400	-2500	-100		3000		-3000	
4251	Wedding hirings	-600				0	-1125	-1125				0	
4276	pt Dental Surgery - rent	0				0	0	0				0	

5422	po Albert Clock	817	1653	1750	1750	870	-880		400	400	1000		
5801	Guildhall - Electricity	759	222	500	500	900	400		750	750			
5802	Guildhall - Gas	1650	697	1200	1200	1850	650		1500	1500			
5803	Guildhall - Water	402	186	300	300	400	100		350	350			
5805	Guildhall - Rates	7320	5905	7381	7381	7850	469		7750	7750			
5812	Guildhall - Alarms	865	309	600	600	850	250		750	750			
5813	Guildhall pilasters	0			0	0	0			0			
5814	Guildhall licences	0	1500	1500	1500	500	-1000	1500	500	500	500		
5832	Guildhall repairs & upkeep	3627	7744	9000	9000	3500	-5500	1850	4500	4500			
	Wedding marketing	0			0	0	0			0			
5851	Guildhall refurbishments	197			0	0	0	3800		0	3800		
5851	Guildhall restoration loan	24853	24099	24099	24099	24099	0		23345	23345			
9001	BH Electricity	1312	2385	1500	1500	1700	200		1700	1700			
9002	BH Gas	757	766	1150	1150	1200	50		1200	1200			
9003	BH Water	398	213	400	400	550	150		450	450			
9004	BH Phones	2788	2183	3000	3000	2100	-900		3000	3000			
9005	BH Rates	6636	5353	6692	6692	7245	553		7025	7025			
9012	BH Security & Alarms	340	287	450	450	575	125		500	500			
9013	pa Insurance	12538	13658	13658	13658	11400	-2258		14250	14250			
9014	Health & safety	5882	3478	5500	5500	7500	2000	500	6000	6000			
9022	Equipment	3556	1098	2000	2000	3500	1500	950	3000	3000			
9031	pg Cleaning, health & safety	2458	1971	3000	3000	3250	250		3000	3000			
9032	BH Repairs & upkeep	3325	3994	5000	5000	3000	-2000	1150	3000	3000			
9033	pi Rent reviews	0			0	0	0	3500		0	3500		
9035	Storage unit	1440	1440	1440	1440	1500	60		1500	1500			
9036	CCTV suite	10000	10000	10000	10000	10000	0		10000	10000			
9101	pc07 Castle Centre - Electricity	5222	2639	3750	3750	3500	-250		4000	4000			
9102	pc08 Castle Centre - Gas	889	424	750	750	800	50		750	750			
9103	pc09 Castle Centre - Water	1442	324	750	750	1500	750		750	750			
9104	pc10 Castle Centre - Phones	599	437	600	600	750	150		600	600			
9105	pc11 Castle Centre - Rates	3696	3518	5340	5340	3863	-1477		5625	5625			
9112	Castle Centre - Security	332	155	300	300	1000	700		500	500			
9121	ph61 Castle Centre - Upgrading	0			0	7000	7000	1200		0	8000		
9132	Castle Centre repairs & upkeep	2386	2054	3000	3000	3000	0	1500	3500	3500	1500		
9305	St Johns rates	4782	3857	4821	4821	5100	279		5050	5050			
9325	St Johns utilities	1432	2332	500	500	500	0		500	500			
9332	St Johns repairs & upkeep	2098	40	500	500	2500	2000	2500	1000	1000	4500		
	General properties reserve	0		0	0	16200	0		0	0	16200		
9106-11	Salaries charge					13254							
		52979	66943	120431	55150	65281	92781	-1954	18450	116745	56000	60745	39000
	Total	527141	376366	562430	79453	482977	500568	-11863	41400	627945	81250	546695	58250

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**Department 5 - Environment Committee
Budget Projection**

N/C	N/C Name	Actual 2015-2016	Year to Date Nov 2016	Anticipated Outturn 2016-2017			Earmarked Funds 2016-2017	Proposed Budget 2017-2018			Earmarked Funds 2017-2018		
				Expense	Income	Balance		Budget	Variance	Expense		Income	Balance
4015	Maintenance grants	-4000	-10000		31500	-31500	-34000	-2500		26500	-26500		
4572	Allotment rents	-7567	-5112		6795	-6795	-6531	264		7000	-7000		
5520	Planted areas (Floral Displays)	13193	35846	50200		50200	42000	-8200	2100	56260	56260		
5521	Square maintenance	568	277	500		500	1000	500	400	1000	1000	1000	
5565	Tidy Up Our Town	2410	1460	1460		1460	2300	840	650	1000	1000	1500	
5569	Community Projects	977	600	600		600	2000	1400	1000	1100	1100	3900	
5575	Environment Training School	331				0	550	550	200	0	0	750	
5576	Footpaths	-726		1000	1000	0	-500	-500	3450	1000	-1000	3000	
5577	Benches/Litter Bins	21				0	575	575	6625	2000	2000	7200	
5543	1a Allotments - water	838	752	800		800	1500	700		800	800		
5553	1c Allotments - improvements	156				0	1500	1500	6500	0	0	8000	
5554	1b Allotments - maintenance	652	1220	1500		1500	250	-1250	3200	500	500	2000	
Total		6853	25043	56060	39295	16765	10644	-6121	24125	62660	34500	28160	27350
	Total available to carry forward								18004				

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**Department 6 - Heritage, Culture and Community Committee
Budget Projection**

N/C	N/C Name	Actual 2015-2016	Year to Date Nov 2016	Anticipated Outturn 2016-2017			Earmarked Funds 2016-2017	Proposed Budget 2017-2018			Earmarked Funds 2017-2018		
				Expense	Income	Balance		Budget	Variance	Expense		Income	Balance
Heritage Activities													
Income													
4721	hk Admissions	-6000	-940		940	-940	-8000				0		
4722	Publication sales						-2750						
4723	Stock sales						-9000						
4724	Legacy/Donations	-61				0	0	0			0		
4251	Guildhall weddings								5000	-5000			
	Grant funding				7000	-7000	0	7000	5000	-5000			
		-6061		0	7940	-7940	-19750	-60	0	10000	-10000	0	
Expenditure													
5701	ha21 Electricity	1029	644	800		800	1350	550			0		
5702	ha22 Gas	320	770	900		900	1250	350			0		
5704	ha24 Phones	914	508	600		600	850	250			0		
5705	ha25 Rates	7065	5808	5808		5808	7592	1784			0		
5586	Staff costs (inc. St Anne's)						42977						
	Recharge from other Committees	3000	3000	3000		3000	3000	0	0		0		
5712	ha77 Alarms & Security	716	572	850		850	850	0			0		
5713	hc Insurance	1742	1750	1750		1750	1750	0			0		
5721	hb Volunteers' expenses	182				0	400	400	1000		1000		
5722	Event costs (was Marketing)	3325	2223	2223		2223	4200	1977	8000		8000		
5723	Purchases						5000						
5724	Cleaning						475						
5725	hg Other Costs	585	3861	4500		4500	5600	1100			0		
5727	Printing, stationery, office costs	540				0	400	400			0		
5731	Marketing	4909	503	503		503	0	-503	2600		0		
5732	Repairs & maintenance	247	8552	9000		9000	350	-8650			0		
5733	Card transaction charges						650						
	Licences	70					0		500		500		
	Buildings review										0		
	Contingency	0				0	0	0			0		
		24644	28191	29934	0	29934	76694	-2342	2600	9500	0	9500	3400
	Total	18583	28191	29934	7940	21994	56944	-2402	2600	9500	10000	-500	3400
St Anne's Chapel													
Expenditure													
4531	Hire charges	-5728	-1330		0	0	-8500	-8500			0		
4532	Donations	-80	-64		250	-250	-250	0			0		
4533	Event receipts	-1345	-18		0	0	-2500	-2500			0		
5531	Electricity	1247	3108	4500		4500	3000	-1500	4500		4500		
5533	Water	199	103	700		700	350	-350	700		700		
5536	Alarms & security	1246	658	900		900	900	0	750		750		
5537	Insurance	675	675	675		675	675	0	700		700		
5538	St Annes repairs & development costs	242	164	1000		1000	1000	0			0	1000	
5539	Cleaning	202	89	50		50	350	300			0		
5527	Marketing	233		200		200	550	350	800		0		
5525	Event Expenses	0	1754	0		0	1000	1000			0		
5535	Rates	1800	149	1815		1815	1916	101			0		
5587	Volunteer's expenses	285		230		230	1000	770	1200		0		
5589	Contingency	0		0		0	0	0			0		
	Licences						70						
	Contributions ot SA	0	8750	15000		15000	0	-15000	15000		15000		
	Total	-1024	14038	25070	250	24820	-439	-25329	2000	21650	0	21650	1000
	Grand Total	17559	42229	55004	8190	46814	56505	-27731	4600	31150	10000	21150	4400

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**Department 7 - Staff Committee
Budget Projection**

N/C	N/C Name	Actual 2015-2016	Year to Date Nov 2016	Anticipated Outturn 2016-2017			Earmarked Funds 2016-2017	Proposed Budget 2017-2018			Earmarked Funds 2017-2018		
				Dr	Cr	Balance		Budget	Variance	Dr		Cr	Balance
5323	Staff mileage allowances	1905	1581	2000		2000	1800	-200		1800		1800	
5324	Staff Training & expenses	7752	2455	3750		3750	5500	1750		2000		2000	
9027	Staff services & institute fees	5776	1141	1500		1500	1500	0		1500		1500	
9041	Staff Recruitment	150	288	288		288	1000	712	335	250		250	1000
9042	HR	1658	1968	2100		2100	1660	-440		1660		1660	
9043	Contingency	0				0	0	0				0	
	Total	17241	7433	9638	0	9638	11460	1822	335	7210	0	7210	1000

Barnstaple Town Council

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**Buildings Review Committee
Budget Projection**

N/C N/C Name

Buildings Review

Total

	Actual 2015-2016	Year to Date Nov 2016	Anticipated Outturn 2016-2017				Earmarked Funds 2016-2017	Proposed Budget 2017-2018			Earmarked Funds 2017-2018
			Dr	Cr	Balance	Budget		Variance	Dr	Cr	
	0	0	0	0	0	0	0	37500	37500	0	
Total	0	0	0	0	0	0	0	37500	0 37500	0	

Barnstaple Town Council

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**Department 11 - Rock Park
Budget Projection**

N/C	N/C Name	Actual 2015-2016	Year to Date Nov 2016	Anticipated Outturn 2016-2017				Earmarked Funds 2016-2017	Proposed Budget 2017-2018			Earmarked Funds 2017-2018	
				Expense	Income	Balance	Budget		Variance	Expense	Income		Balance
4701	BTC grant transfer	-61469	-66810		66810	-66810	-66810	0		65200	-65200		
4770	Grants Income	0					0						
4771	Lodge Rent	-3640	-2427		3640	-3640	-3640	0		3640	-3640		
4772	Sports pitch hire	-650	-523		523	-523	-400	123		550	-550		
4773	Kiosk Rent	-2700	-1800		2700	-2700	-2700	0		2700	-2700		
4774	Park Hire	0				0	0	0			0		
5423	War Memorial upkeep	0				0	0	0	1000		0	1000	
7001	Toilets electricity	1142	648	725		725	800	75		725	725		
7003	Toilets water	1993	1512	2100		2100	2100	0		2500	2500		
7012	Security	*	1548	1033	1600	1600	1750	150		1675	1675		
7013	Insurance		458	489	489	489	470	-19		525	525		
7031	Cleaning	*	10998	2366	9490	9490	10000	510		9500	9500		
7032	Contract Maintenance	*	47482	20124	48300	48300	52000	3700	16500	51000	51000	20000	
7033	Trees		0	734	1000	1000	0	-1000	5000		0	4000	
7034	Gym equipment		0	11185	11185	11185	0	-11185	1000	1000	1000	1000	
7132	Sundry maintenance	*	8513	24122	30000	30000	5000	-25000		4000	4000		
7322	Legal & professional		-270			0	200	200		200	200		
9201	Kiosk electricity		0			0	0	0			0		
9203	Kiosk water		0			0	0	0			0		
9205	Kiosk rates		202	163	204	204	230	26		215	215		
9231	Lodge maintenance		4400			0	1000	1000		750	750	2000	
						0							
	Totals	8007	-9184	105093	73673	31420	0	-31420	23500	72090	72090	0	28000

Barnstaple Town Council

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Summary Sheet

	2015-16	2016-17	2016-17	2016-17	2017-2018			Earmarked	Total
	Actual	Anticipated	Budget	Earmarked	Expenditure	Income	Net		
Administration	452495	389485	378157	16950	450700		450700.00	13250	463950
Other Items	-6443	-7579	-8870		17000	25250	-8250.00		-8250
Grants	28110	35790	38500	6000	43500		43500.00	6000	49500
Properties	52979	65281	92781	18450	116745	56000	60745.00	39000	99745
Planning & Transportation									
Environment	6853	16765	10644	24125	62660	34500	28160.00	27350	55510
Staff	17241	9638	11460	335	7210		7210.00	1000	8210
Heritage, Culture & Com	18583	21994	56944	2600	9500	10000	-500.00	3400	2900
St Anne's Chapel	-1024	24820	-439	2000	21650		21650.00	1000	22650
Buildings Review					37500		37500.00		37500
Rock Park	8007	31420		23500	72090	72090		28000	28000
Government grant									
	576801	587614	579177	93960	838555	197840	640715.00	119000	759715

Committee Totals

Finance & GP	527141	482977	500568	41400	627945	81250	546695.00	58250	604945
Heritage, Culture & Com	17559	46814	56505	4600	31150	10000	21150.00	4400	25550
Planning									
Environment	6853	16765	10644	24125	62660	34500	28160.00	27350	55510
Staff	17241	9638	11460	335	7210		7210.00	1000	8210
Buildings Review					37500		37500.00		
Rock Park	8007	31420		23500	72090	72090		28000	28000
Precept									
Government grant									
	576801	587614	579177	93960	838555	197840	640715.00	119000	759715

Change on Previous Year

Band D

Band D tax base

Previous Precepts/Council Support Tax Grant

10.62%

£94.57

6774.69

Precept

LCTS Grant

2016-17

579177

47604

2015-16

482231

58195

2014-15

465792

68788

2013-14

465793

79708

2012-13

527065

2011-12

517150

2010-11

517180

2009-10

507852

2008-09

496997

2007-08

447084

2006-07

367891