

Barnstaple Town Council

Budget Year 2018-2019

Department 1 - Finance & General Purposes Committee Budget Projection

N/C	N/C Name	Actual 2016-2017	Year to Date Oct 2017	Anticipated Outturn 2017-2018				Earmarked Funds 2017-2018	Proposed Budget 2018-2019			Earmarked Funds 2018-2019
				Expense	Income	Balance	Budget		Variance	Expense	Income	
General Administration												
5127	Rock Park grant transfer	66810	32600	65200		65200	65200	0		67322		67322
5120	Youth Council	0		0		0	0	0	1500	0		0
5123	Newsletter	0		0		0	0	0		0		0
5124	Election Expenses	0	9150	9150		9150	2000	-7150	7000	4500		4500
5220	Mayor's Allowance	3135	999	3000		3000	1500	-1500	2500	1500		1500
5224	Member Training & Expenses	2506	926	2000		2000	2000	0		2000		2000
5225	Members' Allowances	9085	9181	9500		9500	9500	0		9500		9500
5226	Hospitality	204	918	1500		1500	750	-750	1000	1500		1500
5227	Ceremonial	2688	2579	2600		2600	1500	-1100	1000	2600		2600
5300	Bank Charges	1054	572	1100		1100	1250	150		1250		1250
5301	Card Transaction Charges (BH)	595	890	1500		1500	1250	-250		1600		1600
5320	External Audit	1300		1300		1300	1300	0		1600		1600
5321	Internal Audit	1964	516	1600		1600	1600	0		1600		1600
5322	Professional & Legal fees	1748	1290	1600		1600	1500	-100		1500		1500
5325	Membership Fees & Subscriptions	1917	100	2000		2000	2250	250		2000		2000
5326	Public Notices	535	237	250		250	400	150		300		300
5561	Special events	14412	6270	8750		8750	7500	-1250	2000	6500		6500
9006-11	Salaries	294251.7	186304	314235		314235	282000	-32235		337182		337182
9023	Printing, stationery & office supplies	4469	2283	3500		3500	3500	0		3500		3500
9024	Postage	3925	1520	3500		3500	3500	0		3000		3000
9025	IT Support & upgrades	12040	4989	7500		7500	7500	0		7500		7500
9034	Associate lengthsman expenses	6250	7715	8500		8500	2000	-6500		2000		2000
9039	Contingency	3063	30	300		300	30200	29900	1900	0		0
		431949.8	269067	448585	0	448585	428200	-20385	16900	458454	0	458454
Other Items												
4671	Fairground rent	-15370	-15900		15900	-15900	-17750	-1850			16300	-16300
4672	Run out rents	-6802	-7148		7148	-7148	-7000	148		7000		-7000
4800	Bank Interest	-469	-11		30	-30	-500	-470		1000		-1000
4980	Miscellaneous income	-743	-152		152	-152	0	152		0		0
5621	Fairground preparation	9578	9533	9540		9540	9500	-40		9500		9500
5622	Civic arrangements	7302	5758	7000		7000	7500	500		7000		7000
		-6504.27	-7920	16540	23230	-6690	-8250	-1560	0	16500	24300	-7800
Grants												
5121	Grant Payments	17790	17500	17500		17500	17500	0		20000		20000
5125	Ward Budgets	4965	3005	4500		4500	6000	1500	5000	0		0
5993	Town Centre Management	2500	2500	2500		2500	2500	0		2500		2500
5994	Tarka Rail Line Working Party	0	0	0		0	0	0		0		0
5996	WAND	0	0	0		0	0	0		0		0
5997	Barnstaple Lions	500	500	500		500	500	0		500		500
5998	Freedom Centre	1500	1500	1500		1500	1500	0		1500		1500
5999	ABF Remembrance Concert	0	0	0		0	0	0		0		0
5991	Barnstaple Twinning Association	500	500	500		500	500	0		500		500
5992	New Year's Eve Committee	0	0	0		0	0	0		0		0
5990	ND Records	11250	19600	15000		15000	15000	0		15000		15000
		39005	45104.85	42000	0	42000	43500	1500	5000	40000	0	40000
Properties												
4011	pq Barum House rents	-3660	-2948		3400	-3400	-3300	100			3400	-3400
4151	C Centre hall rents	-10843	-5462		9500	-9500	-10000	-500		10000		-10000
4152	C Centre meeting room rents	-6168	-4421		6000	-6000	-6000	0		6000		-6000
4153	C Centre tenant rents	-4930	-3726		5250	-5250	-3600	1650		5000		-5000

4155	pw St John's rents	-250	0	250	-250	-250	0		250	-250			
4222	pr Guildhall shops - rents	-29850	-19508	27457	-27457	-29850	-2393		29850	-29850			
4276	pt Foodbank (was Dental Surgery) - rent	0	0	0	0	0	0		2000	-2000			
5422	po Albert Clock	2162	1508	1950	1950	400	-1550		1500	1500			
5801	Guildhall - Electricity	484	276	750	750	750	0		750	750			
5802	Guildhall - Gas	1349	1715	3000	3000	1500	-1500		3000	3000			
5803	Guildhall - Water	304	175	350	350	350	0		360	360			
5805	Guildhall - Rates	7381	6323	7750	7750	7750	0		8000	8000			
5812	Guildhall - Alarms	799	568	750	750	750	0		775	775			
5814	Guildhall licences	1500	0	0	0	500	500	500	500	500	500	1000	
5832	Guildhall repairs & upkeep	8106	2766	4500	4500	4500	0		3500	3500			
5851	Guildhall refurbishments	0	1477	1477	1477	0	-1477		0	0			
5852	Guildhall restoration loan	24099	11767	23345	23345	23345	0		22592	22592			
9001	BH Electricity	1509	1027	1700	1700	1700	0		1750	1750			
9002	BH Gas	1199	509	1100	1100	1200	100		1200	1200			
9003	BH Water	283	420	550	550	450	-100		550	550			
9004	BH Phones	4011	3165	5200	5200	3000	-2200		5200	5200			
9005	BH Rates	6691	5118	7025	7025	7025	0		7235	7235			
9012	BH Security & Alarms	767	272	500	500	500	0		515	515			
9013	pa Insurance	15189	17158	17158	17158	14250	-2908		14250	14250			
9014	Health & safety	3479	2447	4000	4000	6000	2000		2500	2500	2000		
9022	Equipment	2412	2746	3750	3750	3000	-750		3000	3000			
9031	pg Cleaning, health & safety	3239	1474	2750	2750	3000	250		3000	3000			
9032	BH Repairs & upkeep	3882	10729	13000	13000	3000	-10000		3000	3000			
9033	pi Rent reviews	0	0	0	0	0	0	3500	0	0	3500		
9035	Storage unit	1440	1440	1440	1440	1500	60		1500	1500			
9036	CCTV suite	10000	0	10000	10000	10000	0		10000	10000			
9101	pc07 Castle Centre - Electricity	2970	1119	3000	3000	4000	1000		3100	3100			
9102	pc08 Castle Centre - Gas	912	780	1340	1340	750	-590		1400	1400			
9103	pc09 Castle Centre - Water	357	792	1400	1400	750	-650		1500	1500			
9104	pc10 Castle Centre - Phones	540	372	600	600	600	0		620	620			
9105	pc11 Castle Centre - Rates	4728	4030	5625	5625	5625	0		5800	5800			
9112	Castle Centre - Security	1033	55	100	100	500	400		0	0	400		
9121	ph61 Castle Centre - Upgrading	0	0	0	0	0	0	8000	0	0	8000		
9132	Castle Centre repairs & upkeep	4538	2792	4000	4000	3500	-500		2850	2850			
9305	St Johns rates	4821	3115	5050	5050	5050	0		0	0			
9325	St Johns utilities	2325	2941	3500	3500	500	-3000		3500	3500			
9332	St Johns repairs & upkeep	40	1170	1500	1500	1000	-500	2000	500	500	1000		
	General properties reserve	0	0	0	0	0	0	18700	0	0	8700		
		66847	54182	138160	51857	86303	63745	-22558	32700	113947	56500	57447	24600
Total		531297	360434	645285	75087	570198	527195	-43003	54600	628901	80800	548101	64900

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**Department - Buildings Review Committee
Budget Projection**

N/C	N/C Name	Actual 2016-2017	Year to Date Oct 2017	Anticipated Outturn 2017-2018			Earmarked Funds 2017-2018	Proposed Budget 2018-2019			Earmarked Funds 2018-2019		
				Expense	Income	Balance		Budget	Variance	Expense		Income	Balance
	9037 Buildings review	0	7980	15000		15000	60000	45000		30000		30000	45000
	Total	0	7980	15000	0	15000	60000	45000	0	30000	0	30000	45000

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**Department 5 - Environment Committee
Budget Projection**

N/C	N/C Name	Actual 2016-2017	Year to Date Oct 2017	Anticipated Outturn 2017-2018			Earmarked Funds 2017-2018	Proposed Budget 2018-2019			Earmarked Funds 2018-2019		
				Expense	Income	Balance		Budget	Variance	Expense		Income	Balance
4015	Maintenance grants	-32847	-5535		25535	-25535	-26500	-965		10000	-10000		
4572	Allotment rents	-6607	-5906		6800	-6800	-7000	-200		6000	-6000		
								0					
5520	Planted areas (Floral Displays)	37707	42443	56260		56260	56260	0	66260		66260		
5521	Square maintenance	337	241	750		750	1000	250	1000	0	0	1250	
5565	Tidy Up Our Town	1460	0	0		0	1000	1000	1500	0	0	2500	
5569	Community Projects	600	2050	2050		2050	1100	-950	3900	0	0	2950	
5575	Environment Training School	0	0	0		0	0	0	750	250	250	750	
5576	Footpaths	-1000	620	1000	1000	0	-1000	-1000	3000	1000	1000	0	2000
5577	Benches/Litter Bins	1010	-760		760	-760	2000	2760	7200	2000	2000	9960	
5543	la Allotments - water	1001	857	1000		1000	800	-200		1000	1000		
5553	lc Allotments - improvements	0	0	0		0	0	0	8000		0	8000	
5554	lb Allotments - maintenance	2045	630	750		750	500	-250	2000		0	1750	
	Total	3706	34640	61810	34095	27715	28160	445	27350	70510	17000	53510	29160

Barnstaple Town Council

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**Department 6 - Heritage, Culture and Community Committee
Budget Projection**

N/C	N/C Name	Actual 2016-2017	Year to Date Oct 2017	Anticipated Outturn 2017-2018				Earmarked Funds 2017-2018	Proposed Budget 2018-2019			Earmarked Funds 2018-2019	
				Expense	Income	Balance	Budget		Variance	Expense	Income		Balance
Heritage Activities													
Income													
4251	ps Guildhall hirings	-2687	-647	1000	-1000	-3000	-2000		1000	-1000			
4724	Legacy/Donation	0	0	0	0	0	0		50	-50			
4751	Guildhall wedding hirings	0	-892	1162	-1162	-5000	-3838		2500	-2500			
4752	Grant funding/Fees	0	-6800	6800	-6800	-5000	1800		5000	-5000			
		0	-8339	0	8962	-8962	-13000		0	8550	-8550		
Expenditure													
5721	Volunteers' expenses	188	0	250	250	1000	750		0	0		850	
5722	Event costs (was HC Marketing)	7408	7569	8500	8500	8000	-500		10000	10000			
5731	Marketing	503	1844	3400	3400	0	-3400	3400	3400	3400			
5733	Licences (was HC Card Trans charges)	649	0	0	0	500			500	500		500	
	Guildhall developments	0	0	0	0	0			2500	2500			
		8747	9413	12150	0	12150	9500	3400	16400	0	16400	1350	
	Total	8747	1075	12150	8962	3188	-3500	-7188	3400	16400	8550	7850	1350
St Anne's Chapel													
Income													
4531	Hire charges	-1330	0	0	0	0	0		0	0			
4532	Donations	-64	0	0	0	0	0		0	0			
4533	Event receipts	-18	0	0	0	0	0		0	0			
		-1412	0	0	0	0	0		0	0	0		
Expenditure													
5531	Electricity	4338	1299	2750	2750	4500	1750		4500	4500			
5533	Water	146	158	450	450	700	250		700	700			
5536	Alarms & security	773	269	750	750	750	0		750	750			
5537	Insurance	0	0	700	700	700	0		700	700			
5538	St Anne's repairs & development costs	531	0	0	0	0	0	1000	0	0		1000	
5539	Cleaning	102	109	186	186	0	-186		190	190			
5525	St Anne's Lease (was event expenses)	139	9000	18000	18000	15000	-3000		16500	16500			
5535	Rates	149	479	479	479	0	-479		0	0			
		6179	11314	23315	0	23315	21650	-1665	1000	23340	0	23340	1000
	Total	4767	11314	23315	0	23315	21650	-1665	1000	23340	0	23340	1000
	Grand Total	13514	12388	35465	8962	26503	18150	-8853	4400	39740	8550	31190	2350

Barnstaple Town Council

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**Department 7 - Staff Committee
Budget Projection**

N/C	N/C Name	Actual 2016-2017	Year to Date Oct 2017	Anticipated Outturn 2017-2018			Earmarked Funds 2017-2018	Proposed Budget 2018-2019			Earmarked Funds 2018-2019		
				Dr	Cr	Balance		Budget	Variance	Dr		Cr	Balance
5323	Staff mileage allowances	2257	850	1800		1800	1800	0		1800	1800		
5324	Staff Training & expenses	3151	1698	2000		2000	2000	0		4750	4750		
9027	Staff services & institute fees	1141	535	1200		1200	1500	300		1200	1200	300	
9041	Staff Recruitment	672	638	640		640	250	-390	1000	400	400	600	
9042	HR	2004	1704	1704		1704	1660	-44		1800	1800		
9043	Contingency					0	0	0			0		
	Total	9225.42	5425	7344	0	7344	7210	-134	1000	9950	0	9950	900

Barnstaple Town Council

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**Department 11 - Rock Park
Budget Projection**

N/C	N/C Name	Actual 2016-2017	Year to Date Oct 2017	Anticipated Outturn 2017-2018				Earmarked Funds 2017-2018	Proposed Budget 2018-2019			Earmarked Funds 2018-2019	
				Expense	Income	Balance	Budget		Variance	Expense	Income		Balance
4701	BTC grant transfer	-66810	-32600		65200	-65200	-65200	0		67322	-67322		
4770	Grants Income	-10500	0		0		0	0		2000	-2000		
4771	Lodge Rent	-3640	-2427		3640	-3640	-3640	0		3640	-3640		
4772	Sports pitch hire	-523	-240		240	-240	-550	-310		800	-800		
4773	Kiosk Rent	-2700	-1800		2700	-2700	-2700	0		2700	-2700		
4774	Park Hire	0	0		0	0	0	0		0	0		
5423	War Memorial upkeep	0	0	0	0	0	0	0	1000	500	500	1000	
7001	Toilets/Kiosk electricity	245	422	725	725	725	0			750	750		
7003	Toilets/Kiosk water	2035	513	2500	2500	2500	0			2500	2500		
7012	Security	* 1647	1033	1675	1675	1675	0			1765	1765		
7013	Insurance	489	506	506	506	525	19			525	525		
7031	Cleaning	* 7904	5617	11181	11181	9500	-1681			9700	9700		
7032	Contract Maintenance	* 48298	31205	53495	53495	51000	-2495	18000		53500	53500	15500	
7033	Trees	734	0	1000	1000	0	-1000	4000		0	0	3000	
7034	Gym equipment	0	0	0	0	1000	1000	1000		0	0	2000	
7132	Sundry maintenance	* 30924	7759	10000	10000	4000	-6000			7000	7000		
7322	Legal & professional	70	0	0	0	200	200			0	0	200	
9205	Lodge/Kiosk rates	203	156	215	215	215	0			222	222		
9231	Lodge maintenance	0	0	0	0	750	750	2000		0	0	2750	
					0		0						
	Totals	8376	10144	81297	71780	9517	0	-9517	26000	76462	76462	0	24450

Barnstaple Town Council

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Summary Sheet

	2016-17 Actual	2017-18 Anticipated	2017-18 Budget	2017-18 Earmarked	Expenditure	2018-2019 Income	Net	Earmarked	Total
Administration	431949.84	448585	428200	16900	458454		458454.00	33800	492254
Other Items	-6504.27	-6690	-8250		16500	24300	-7800.00		-7800
Grants	39005	42000	43500	5000	40000		40000.00	6500	46500
Properties	66847	86303	63745	32700	113947	56500	57447.00	24600	82047
Buildings Review		15000	60000		30000		30000.00	45000	75000
Planning & Transportation									
Environment	3706.07	27715	28160	27350	70510	17000	53510.00	29160	82670
Staff	9225.42	7344	7210	1000	9950		9950.00	900	10850
Heritage, Culture & Com	8747	3188	-3500	3400	16400	8550	7850.00	1350	9200
St Anne's Chapel	4767	23315	21650	1000	23340		23340.00	1000	24340
Rock Park	8376	9517		26000	76462	76462		24450	24450
Government grant									
	566119.27	656277	640715	113350	855563	182812	672751.00	166760	839511

Committee Totals

Finance & GP	531297.43	570198	527195	54600	628901	80800	548101.00	64900	613001
Buildings Review		15000	60000		30000		30000.00	45000	75000
Heritage, Culture & Com	13514	26503	18150	4400	39740	8550	31190.00	2350	33540
Planning									
Environment	3706.07	27715	28160	27350	70510	17000	53510.00	29160	82670
Staff	9225.42	7344	7210	1000	9950		9950.00	900	10850
Rock Park	8376	9517		26000	76462	76462		24450	24450
Precept									
Government grant									
	566119.27	656277	640715	113350	855563	182812	672751.00	166760	839511

Change on Previous Year

Band D

Band D tax base

Previous Precepts/Council Support Tax Grant

5.00%

98.81

6808.73

Precept

LCTS Grant

2017-18	640715	37012
2016-17	579177	47604
2015-16	482231	58195
2014-15	465792	68788
2013-14	465793	79708
2012-13	527065	
2011-12	517150	
2010-11	517180	
2009-10	507852	
2008-09	496997	
2007-08	447084	
2006-07	367891	