



# BARNSTAPLE TOWN COUNCIL

Mr W Austin BA (Hons)  
Town Clerk

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There will be a meeting of the **BUILDINGS REVIEW COMMITTEE** on **MONDAY, 30<sup>th</sup> APRIL 2018 at 6.30pm** in the Guildhall, Barnstaple to which you are summoned for the transaction of the following business.

Will Austin  
Town Clerk  
24 April 2018

**Members of the Committee:** Cllr S Upcott, Mrs V Elkins, A Windsor, Mrs S Haywood, I Roome (Deputy Mayor Ex Officio), Mrs J Hunt (Mayor Ex Officio), Ms N Haywood, F Jefferies, C Perkins Beard, I Williams, A Rennles.

**Public Participation** In accordance with Standing Order 84 a period not exceeding 15 minutes will be set aside immediately prior to the start of the meeting for members of the public to ask a question of the chairman, providing the notice of such question has been given the Committee Clerk or Town Clerk by 12 noon on the day of the meeting.

**Recording, photographs and filming** In accordance with the 'Protocol for the recording or reporting of Council and Committee meetings' policy, the press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting notifies the Town Clerk at the earliest convenience.

## AGENDA

- 1. Apologies for Absence**  
To receive and approve any apologies for absence.
- 2. Declarations of Interest and Dispensations**  
To receive any declarations of interest or dispensations granted.
- 3. Minutes**  
To confirm as a correct record the Minutes of the meeting on 14<sup>th</sup> December 2017 (attached).

***Matters to be taken in the absence of Press and Public. Public Bodies (Admissions to Meetings) Act 1960 as items contain exempt information as defined by Standing Order 81c,d***

- 4. Buildings Review – Guildhall**  
To receive report from the Deputy Town Clerk on matters to date and consider any action,