

There will be a meeting of the **ENVIRONMENT COMMITTEE** on **MONDAY, 31<sup>st</sup> OCTOBER 2016** at **6.00pm** in **THE GUILDHALL, BUTCHERS ROW, BARNSTAPLE** to which you are summoned for the transaction of the under mentioned business. Members of the public are invited to attend.

Mr W Austin, Town Clerk

**Members of the committee:**

Councillor A Windsor (Chairman)  
Councillors Mrs V Elkins, I Roome (Deputy Mayor Ex Officio),  
Mrs J Hunt (Mayor Ex Officio), Mrs E Davies, M Chamings, F Jefferies,  
M Kennaugh, I Williams and Ms M Lovering.

**Public Participation** *In accordance with Standing Order 84 a period not exceeding 15 minutes will be set aside immediately prior to the start of the meeting for members of the public to ask a question of the Chairman, providing that notice of such question has been given to the Committee Clerk or Town Clerk by 12 noon on the day of the meeting.*

**Recording, photographs and filming** *In accordance with the 'Protocol for the recording or reporting of Council and Committee meetings' policy, the press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting notifies the Town Clerk at the earliest convenience.*

**AGENDA**

**1. Apologies for absence.**

To receive any apologies for absence.

**2. Declarations of Interest and Dispensations**

To receive any declarations of interest and note any Dispensations granted.

**3. Minutes**

To receive and confirm as a correct record the Minutes of the meeting held on Monday, 5<sup>th</sup> September 2016 (attached).

**4. Budget 2017-18**

To receive the draft budget for 2017-18 and consider recommendation to Finance and General Purposes Committee for approval.

***Matters to be taken in the absence of Press and Public. Public Bodies (Admissions to Meetings) Act 1960 as items contain exempt information as defined by Standing Order 81c***

**5. Sunnybank Allotments**

To receive correspondence regarding Sunnybank Allotments (Correspondence attached).