

BARNSTAPLE TOWN COUNCIL

Minutes of The Finance and General Purposes Committee Meeting held on Monday, 3rd June 2019 At 6.00pm in The Guildhall, Butchers Row, Barnstaple.

Present: J Phillips (Chairman)
V Elkins (Deputy Mayor Ex Officio), A Windsor, I Roome, J Hunt, J Carter,
L York, V Nel & G Marchewka.

Also, in attendance: Mr R Ward Town Clerk.

FG01 Appointment of Committee Chairman

Cllr A Windsor proposed that Cllr J Phillips be elected. This proposal was seconded by Cllr L York

(NC)

FG02 APOLOGIES

Apologies, as recorded on the attendance sheet were received from V Monk, J Wilsher, A Rennles (Mayor Ex Officio), A Shah & T Clarkson

FG04 Appointment of Committee Vice-Chairman

Cllr L York proposed that Cllr V Nel be elected. This proposal was seconded by Cllr J Hunt

(NC)

FG05 Declarations and Dispensations

Councillors I Roome, J Hunt, L York, J Phillips as members of North Devon Council, declared a dispensation under SO65 to discuss and vote on any item on the agenda unless the item refers to a financial or legal agreement or dispute between the two authorities.

FG06 Minutes

RESOLVED: That the minutes of the meeting held on Thursday 25th March 2019 be approved and signed as a correct record.

(NC)

FG07 Financial Reports

a) RESOLVED: That the Budget Variance Report be received and noted.
(NC)

b) RESOLVED: That the Bank Transactions report be received and noted.
(NC)

c) RESOLVED: That the Business Direct Reserve Account and petty cash account for Barum House be received and noted.
(NC)

d) RESOLVED: That the Aged Debtors and Aged Creditors Analysis and Nominal Balances reports be received and noted.
(NC)

e) RESOLVED: That the Direct Debits and Credit Card reports be received and noted.
(NC)

FG08 Appointments to the Corporate Governance Working Party

The following Councillors volunteered to join the Corporate Governance Working Party:

Councillors J Phillips, A Windsor, V Nel, I Roome, J Hunt, V Elkins, G Marchewka.

RESOLVED: to note the membership of the Corporate Governance Working Party, the next meeting to be held prior to the Finance & Purposes Committee on 15th July 2019.

(NC)

FG09 General Data Protection Regulations (GDPR)

The Committee were presented with the following draft policy documents for adoption, to support the implementation of the General Data Protection Regulations.

- a. Retention of Documents and Record Management Policy
- b. Privacy Notice

RESOLVED: To adopt the two policy documents as presented to the meeting.

(NC)

Meeting ended at 7.30pm

Chairman.

Signed

Dated

