



**Barnstaple Town Council**  
**Barum House, The Square, Barnstaple EX32 8LS**

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Mr R Ward, Town Clerk

There will be a meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** on **MONDAY 7<sup>th</sup> JANUARY 2019 at 7.00PM** in **THE GUILDHALL, BUTCHERS ROW, BARNSTAPLE** to which you are summoned for the transaction of the under mentioned business.

R Ward  
Town Clerk  
17<sup>TH</sup> December 2018

Members of the Committee:

Chairman: Cllr S Upcott

Councillors: Mrs V Monk (Vice-Chairman), Mrs V Elkins, B Vernon, A Windsor, Mrs S Haywood, I Roome (Mayor ex-officio), Mrs J Hunt, J Phillips, J Carter, Mrs J Wilsher, J Williams, Ms N Haywood, M Kennaugh, G Langford, A Rennles (Deputy Mayor ex-officio), Mrs L York.

**Public Participation** In accordance with Standing Order 84 a period not exceeding 15 minutes will be set aside immediately prior to the start of the meeting for members of the public to ask a question of the chairman, providing the notice of such question has been given to the Town Clerk by 12 noon on the day of the meeting.

**Recording, photographs and filming.** *In accordance with the Council's Protocol for the Recording or Reporting of Council and Committee Meetings, the press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting must notify the Town Clerk before the commencement of the meeting.*

**AGENDA**

1. Apologies for absence.
2. Declarations of interest and dispensations received.

### **3. Minutes**

To approve as a correct record the minutes of the meeting held on 12<sup>th</sup> November 2018.

### **4. Financial Reports**

To receive and approve financial statements and budget monitoring reports, and to agree any actions arising.

- a) Budget Variance Report
- b) Bank Transactions Report
- c) Business Direct Reserve Account and petty cash account for Barum House
- d) Aged Debtors and Aged Creditors Analyses, and Nominal Balances
- e) Direct Debit and Credit Card Reports

### **5. Barnstaple Longbridge Lighting (papers to follow)**

To receive and consider a request from North Devon Council for a contribution of £38 per month (£456 Per Annum) to cover the cost of the electricity for the new lighting being installed on the Longbridge in January 2019.

### **6. Budget and Precept 2019-20 (papers to follow):**

- a) To receive and consider draft estimates for the 2019/20 Finance & General Purposes Committee budget and precept request.
- b) To receive and consider Town Council Committee budgets and precept requests and make a recommendation to Full Council for a budget and precept for 2019/20.

### **7. North Devon Council Emergency Rest Centre Plan (papers to follow)**

To consider a request from North Devon Council for the Castle Centre to be included in the list of Emergency Rest Centres to be used in the event an incident occurs and an evacuation of citizens is required.

### **8. Barnstaple See Hear Centre, request for use of the Guildhall**

To receive and consider a request from the Barnstaple See Hear Centre to use the Guildhall for an evening fundraising event in May 2019, to be allowed to use the main hall for either a reduced rent or free of charge. The hire cost would normally be £30 per hour and the booking will be for up to 4 hours.

*Matters to be taken in the absence of press and public, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, as the item contains exempt information as defined by Standing Order 81(c, d and f).*

### **9. Guildhall Café Potential Tenant (papers to follow)**

To receive and consider report from Town Clerk re a potential tenant and consider any actions therefrom.