



Barnstaple Town Council

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Mr Robert Ward, Town Clerk

There will be a meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** on **MONDAY 15th July 2019 at 7.00PM** in **THE GUILDHALL, BUTCHERS ROW, BARNSTAPLE** to which you are summoned for the transaction of the under mentioned business.

Robert Ward
Town Clerk
9th July 2019

Members of the Committee:

Chairman: Cllr J Phillips

Councillors: V Monk, V Elkins (Deputy Mayor ex-officio), A Windsor, I Roome, J Hunt, J Carter, J Wilsher, A Rennles (Mayor ex-officio), L York, A Shah, S Jusef, T Clarkson, V Nel (Vice Chairman) and G Marchewka.

Public Participation In accordance with Standing Order 84 a period not exceeding 15 minutes will be set aside immediately prior to the start of the meeting for members of the public to ask a question of the chairman, providing the notice of such question has been given to the Town Clerk by 12 noon on the day of the meeting.

Recording, photographs and filming *In accordance with the Council's Protocol for the Recording or Reporting of Council and Committee Meetings, the press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting must notify the Town Clerk before the commencement of the meeting.*

AGENDA

1. Apologies for absence
2. Declarations of interest and dispensations received
3. Minutes

To approve as a correct record the minutes of the meeting held on 3rd June 2019

4. Financial Reports

To receive and approve financial statements and budget monitoring reports, and to agree any actions arising.

- a) Budget Variance Report
- b) Bank Transactions Report
- c) Business Direct Reserve Account and petty cash account for Barum House
- d) Aged Debtors and Aged Creditors Analyses, and Nominal Balances
- e) Direct Debit and Credit Card Reports

5. North Devon Foodbank Rent

To consider an adjustment to budget line 4276 Foodbank Rent, currently £2,000 income to zero. The lease for Foodbank states a peppercorn rent and the income figure set in 2019-20 was not agreed with North Devon Foodbank.

6. Overspends Report

To note the report of budget lines that are predicted to overspend in year and agree variations and adjustments as necessary.

7. Castle Centre – Request for use by Carnival Committee

To consider the request from the Carnival Committee for use of the Castle Centre Hall and one other room on 21st September, rent free as a base for the Carnival.

8. Internal Audit Report

To receive and note the Year End Internal Audit Report of 5th June 2019

9. Matters to be taken in the absence of Press and Public (Public Bodies (Admissions to Meetings) Act 1960) as the items contain exempt information as defined by Standing Order 81(a).

10. Rent Reviews

To receive and consider the report of the current position of tenancies in Barnstaple Town Council premises and the recommendations therein.