



# Barnstaple Town Council

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Mr Robert Ward, Town Clerk

There will be a meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** on **MONDAY 25<sup>th</sup> NOVEMBER 2019** at 7.00PM in **THE GUILDHALL, BUTCHERS ROW, BARNSTAPLE** to which you are summoned for the transaction of the under mentioned business.

Robert Ward  
Town Clerk  
18<sup>th</sup> November 2019

Members of the Committee:

Chairman: Cllr J Phillips

Councillors: V Monk, V Elkins (Deputy Mayor ex-officio), A Windsor, I Roome, J Hunt, J Carter, J Wilsher, A Rennles (Mayor ex-officio), L York, A Shah, S Jusef, T Clarkson, V Nel (Vice Chairman), J Slee, J Orange and G Marchewka.

**Public Participation** In accordance with Standing Order 84 a period not exceeding 15 minutes will be set aside immediately prior to the start of the meeting for members of the public to ask a question of the chairman, providing the notice of such question has been given to the Town Clerk by 12 noon on the day of the meeting.

***Recording, photographs and filming.*** In accordance with the Council's Protocol for the Recording or Reporting of Council and Committee Meetings, the press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting must notify the Town Clerk before the commencement of the meeting.

## **AGENDA**

**1. Apologies for absence**

**2. Declarations of interest and dispensations received**

**3. Minutes**

To approve as a correct record the minutes of the meeting held on 14<sup>th</sup> October 2019

**4. Financial Reports**

To receive and approve financial statements and budget monitoring reports, and to agree any actions arising.

- a) Budget Variance Report
- b) Bank Transactions Report
- c) Business Direct Reserve Account and petty cash account for Barum House
- d) Aged Debtors and Aged Creditors Analyses, and Nominal Balances
- e) Direct Debit and Credit Card Reports

**5. To consider the report from the Civic & Ceremonial Budgets Working Group**

**6. To receive a report from the Town Clerk on the preparation of the budget for 2020 - 2021**

**7. Community Governance Review**

To note the communication from North Devon Council of the proposal to undertake a Community Governance Review.

**8. Landscape Contract**

To note the update from the Town Clerk of the outcome of the appointment of a consultant to undertake an options appraisal for future open space strategy for the Town Council.

**9. Grant request from The Veterans Charity for £2,500 towards VE 75<sup>th</sup> Anniversary event to be held in May 2020.**

The grants budget currently has £2590 unallocated for this financial year.

**10. Operation London Bridge**

To review and consider the updated "Policy & Protocol for the Death of the Sovereign or other Senior Royal or National Figure".