



# BARNSTAPLE TOWN COUNCIL

Mr W Austin BA (Hons)  
Town Clerk



QUALITY  
TOWN  
COUNCIL

BARUM HOUSE  
THE SQUARE  
BARNSTAPLE  
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There will be a meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** on **MONDAY 19<sup>TH</sup> OCTOBER 2015 at 7.00PM** in the **GUILDHALL BUTCHERS ROW, BARNSTAPLE** to which you are summoned for the transaction of the under mentioned business

W Austin  
Town Clerk  
13<sup>th</sup> October 2015

Members of the Committee:

Chairman: Cllr Mrs S Haywood

Councillors: S Upcott, Mrs V Monk, Mrs V Elkins (Mayor Ex Officio), F Vernon, A Windsor, I Roome, Mrs J Hunt, J Philips, J Carter, Mrs J Wilsher, Ms N Haywood, M Kennaugh, I Williams, and G Langford.

**Public Participation** In accordance with Standing Order 84 a period not exceeding 15 minutes will be set aside immediately prior to the start of the meeting for members of the public to ask a question of the chairman, providing the notice of such question has been given to the Town Clerk by 12 noon on the day of the meeting.

## **AGENDA**

1. Apologies for Absence.
2. Declarations of Interest and Dispensations Received.
3. To approve as a correct record the Minutes of the Meeting held on 28<sup>th</sup> September 2015.
4. To receive and approve Financial Statements and Budget Monitoring Report, and to agree any actions arising.
  - a) Budget Variance Report
  - b) Bank Transactions

- c) Business Direct Reserve Account and petty cash accounts for Barum House, Heritage Centre and Improvements & Design.
  - d) Aged Debtors and Aged Creditors Analyses, and Nominal Balances
  - e) Direct Debit and Credit Card Reports
5. To consider and agree an action plan supporting the committee's objectives contained within the Corporate Plan.
  6. To consider and agree a request for financial support for North Devon Records Office and Local Studies Centre.
  7. To consider the draft Media Policy recommended by CGWP.
  8. To consider a first draft of the committee budget for 2016-17.