



BARNSTAPLE TOWN COUNCIL

Mr W Austin BA (Hons)
Town Clerk



QUALITY
TOWN
COUNCIL

BARUM HOUSE
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There will be a meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** on **MONDAY 4TH JANUARY 2016 at 7.00PM** in the **GUILDHALL BUTCHERS ROW, BARNSTAPLE** to which you are summoned for the transaction of the under mentioned business

W Austin
Town Clerk
22nd December 2015

Members of the Committee:

Chairman: Cllr Mrs S Haywood

Councillors: S Upcott, Mrs V Monk, Mrs V Elkins (Mayor Ex Officio), F Vernon, A Windsor, I Roome, Mrs J Hunt, J Philips, J Carter, Mrs J Wilsher, Ms N Haywood, M Kennaugh, I Williams, and G Langford.

Public Participation In accordance with Standing Order 84 a period not exceeding 15 minutes will be set aside immediately prior to the start of the meeting for members of the public to ask a question of the chairman, providing the notice of such question has been given to the Town Clerk by 12 noon on the day of the meeting.

AGENDA

1. Apologies for absence.
2. Declarations of interest and dispensations received.
3. To approve as a correct record the minutes of the Meeting held on 7th December 2015 (attached).
4. To receive and approve financial statements and budget monitoring reports, and to agree any actions arising.
 - a) Budget Variance Report
 - b) Bank Transactions Report

- c) Business Direct Reserve Account and petty cash accounts for Barum House, Heritage Centre and Improvements & Design.
 - d) Aged Debtors and Aged Creditors Analyses, and Nominal Balances
 - e) Direct Debit and Credit Card Reports
5. Corporate Governance Working Party – to receive a verbal report of the meeting of 4th January 2016 from the Clerk, and to agree any recommendations.
6. 2016/17 Budget Estimates (circulated separately):
- a) To receive and consider draft estimates for the 2016/17 Finance & General Purposes Committee budget and precept request.
 - b) To receive and consider budget and precept requests for the financial year 2016/17 for all other Council committees.
 - c) To consider a recommendation to Full Council on the level of precept for Barnstaple Town Council for 2016/17.
7. Queen’s Birthday – to consider a request from Barnstaple Lions Club.

The Club is considering renaming its annual picnic in Rock Park the “Queen’s Birthday Picnic”, with the possible inclusion of entertainment and fancy dress. The event is scheduled for 12th June 2016.

The Club has requested that the Council consider whether it would work in partnership for this event, with suggested input from the Council being:

- A civic procession/parade
- Provision of bunting and union flags

BARNSTAPLE TOWN COUNCIL

MINUTES of FINANCE & GENERAL PURPOSES COMMITTEE MEETING held on 7TH DECEMBER 2015 at 7.00pm in the GUILDHALL, BUTCHERS ROW BARNSTAPLE.

Present: Cllr Mrs S Haywood (Chairman)

Councillors: S Upcott, Mrs V Monk, Mrs V Elkins, F Vernon, A Windsor, I Roome, Mrs J Hunt, J Phillips, Ms N Haywood, M Kennaugh, and G Langford.

Also in attendance: W Austin (Town Clerk), Miss N Lewis (Finance Officer).

FG51 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs I Roome, Mrs J Hunt, J Carter and G Langford.

The Town Clerk undertook to check the status of Cllr Mrs J Wilsher's apologies and report these to the next meeting if necessary.

FG52 DECLARATIONS OF INTEREST AND DISPENSATIONS RECEIVED

Cllrs Mrs S Haywood, I Roome and Mrs J Hunt, as members of North Devon District Council, have dispensation under S.O. 66 to discuss and vote on all items on the agenda except where the item is a matter of financial or legal agreement or dispute between the two authorities.

Cllrs Mrs J Hunt, Mrs S Haywood and Ms N Haywood declared personal interests in agenda item 4 (2016/17 Budget Estimates) as relatives of an honorary member of the Showmen's Guild.

FG53 MINUTES OF THE MEETING HELD ON 19TH OCTOBER 2015

RESOLVED: That the minutes of the meeting held on 23rd November 2015 be approved as a correct record and signed by the Chairman.

(8, 2abs)

FG54 2016/17 BUDGET ESTIMATES

A draft budget for all Council committees had been circulated prior to the meeting. After detailed discussion, and recognising that there would be further consideration at the next meeting, it was

RESOLVED: That the draft Finance & General Purposes Committee estimate for 2016/17 be noted.

(NC)

RESOLVED: That the draft estimates for all other committees be noted.

(NC)

RESOLVED: That the summary of budget estimates for all Council committees be noted.

(NC)

Meeting closed at 8.27pm.

Chairman.

Signed

Dated