



BARNSTAPLE TOWN COUNCIL

Mr W Austin BA (Hons)
Town Clerk



QUALITY
TOWN
COUNCIL

BARUM HOUSE
THE SQUARE
BARNSTAPLE
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There will be a meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** on **MONDAY 4TH SEPTEMBER 2017** at **7.00PM** in the **THE GUILDHALL, BUTCHERS ROW, BARNSTAPLE** to which you are summoned for the transaction of the under mentioned business

W Austin
Town Clerk
29th August 2017

Members of the Committee:

Chairman: Cllr S Upcott

Councillors: Mrs V Monk, Mrs V Elkins, F Vernon, A Windsor, Mrs S Haywood (Vice-Chairman), I Roome (Deputy Mayor ex-officio), Mrs J Hunt (Mayor ex-officio), J Phillips, J Carter, Mrs J Wilsher, Ms N Haywood, M Kennaugh, I Williams, G Langford, and Mrs L York.

Public Participation In accordance with Standing Order 84 a period not exceeding 15 minutes will be set aside immediately prior to the start of the meeting for members of the public to ask a question of the chairman, providing the notice of such question has been given to the Town Clerk by 12 noon on the day of the meeting.

AGENDA

1. Apologies for absence.
2. Declarations of interest and dispensations received.
3. To approve as a correct record the minutes of the Meeting held on 17th July 2017 (attached).
4. To receive and approve financial statements and budget monitoring reports, and to agree any actions arising.
 - a) Budget Variance Report

- b) Bank Transactions Report
 - c) Business Direct Reserve Account and petty cash account for Barum House
 - d) Aged Debtors and Aged Creditors Analyses, and Nominal Balances
 - e) Direct Debit and Credit Card Reports
5. Annual Return – to receive and consider the External Auditor’s year-end report (if available).
 6. Budget 2018/19 – to consider priorities for the 2018/19 committee budget, and any guidance on the level of precept for the Town Council.