

## BARNSTAPLE TOWN COUNCIL

MINUTES of the meeting of the HERITAGE, CULTURE AND COMMUNITY COMMITTEE held at ST ANNE'S ARTS AND COMMUNITY CENTRE, PATERNOSTER ROW, BARNSTAPLE held on 28<sup>th</sup> NOVEMBER 2019 AT 7.00pm.

Present: Cllr M Lovering (Chairman)  
Cllrs A Windsor, J Carter, J Coates, J Orange.

Also present: Mr R Ward Town Clerk  
Cllr Jeremy Phillips  
Mrs M Sanders, Heritage, Culture and Community Manager  
Richard Wolfenden-Brown, The Plough Arts Centre  
Sharon Dixon, The Plough Arts Centre.

### HCC10 Apologies for Absence

Councillors V Elkins, I Roome, J Hunt, A Rennles, J Slee.

### HCC11 Declarations of Interest and Dispensations

Cllr M Lovering & J Orange as members of North Devon Council have a dispensation to discuss and vote on all items on the agenda unless the item refers to a financial or legal agreement or dispute between the two authorities

### HCC12 Minutes

RESOLVED: That the minutes from the meeting held on 12<sup>th</sup> September 2019 be confirmed as a correct record and signed by the Chairman.

### HCC13 Presentation from the Plough Arts Centre

Members welcomed Richard Wolfenden-Brown and Sharon Dixon to the meeting from the Plough Arts Centre. They thanked the committee for the opportunity to come and meet with them.

They provided the committee with a report (appendix 1) and presented members with information on the history of the Plough Arts Centre and its current management of St Anne's Arts and Community Centre. They asked that the committee consider allowing them to carry on their successful programme at St Anne's as they believe it is beneficial to all parties.

The committee thanked them for attending the meeting.

**\*\*Richard Wolfendon-Brown and Sharon Dixon left the meeting at 7.45pm\*\***

### HCC14 Budget Statement

RESOLVED: to note the budget monitoring report dated October 2019  
(NC)

## HCC15 Budget 2020/21

The committee received the draft committee budget for 2020/21. The Town Clerk explained the budget recommendations and the changes to last years budget headings.

The committee discussed the need to consider new tables for the Guildhall Main Chamber due to concerns of health and safety and manual handling issues. The committee agreed and asked that the officers look at potential solutions to the problem.

RESOLVED: That a budget consideration for new tables be added into the budget for 2020/21. (NC)

RESOLVED: That the proposed budget for 2020/21 be sent as a recommendation to finance committee. (NC)

## HCC16 Fringe TheatreFest

The committee considered a request from Fringe TheatreFest for the use of the Guildhall for free from the 25<sup>th</sup> to the 29<sup>th</sup> June 2020. The Town Clerk reported that it had been a very successful event in 2019 and the building was opened up to a wide and varied audience.

The committee expressed concerns on the security of the building. The Town Clerk reassured them that the staff are working closely with the organisation to ensure strict security measures are implemented and adhered to.

RESOLVED: That the Fringe TheatreFest be allowed to use the Guildhall for free during the 2020 TheatreFest event.

(NC)

## HCC17 Heritage Events 2020

The Heritage and Cultural Manager reported that she was working on the ideas for the two events considered for 2020.

The committee discussed potential dates and noted that there was a lot of other events to take into consideration.

Cllr Coates agreed to approach the schools to ascertain the best time of year for their involvement and Cllr Windsor would do the same with Petroc college.

It was suggested by Cllr Phillips, who in accordance with Standing Order 64 having given prior notice to the Town Clerk was permitted to speak, that a working-party be formed to manage the events programme.

Flexibility would be needed to manage the events, and due to timescales, decisions would need to be made before the next meeting.

Councillors who expressed an interest in being on the working group were Cllrs Windsor, Coates, Carter and Lovering.

RESOLVED: That a working party be formed to manage the heritage events for 2020.

(NC)

HCC18 Matters to be taken in the absence of Press and Public.

RESOLVED: That the following matter shall be taken in the absence of the press and public, in accordance with the Public Bodies (Admission to meetings) Act 1960, as the item contains exempt information as defined by Standing Order 82a. (NC)

HCC19 The Plough Arts Centre Lease

Members discussed the lease agreement with the Plough Arts Centre, and whether it should be renewed for a further 3 years.

RESOLVED: That a recommendation be made to the Finance and General Purposes Committee that the Town Council renew their lease with the Plough Arts Centre to manage St Anne's Arts and Community Centre for a further 3 years.

Meeting ended at 8.45pm.

Chairman

Signed..... Dated .....