

## BARNSTAPLE TOWN COUNCIL

MINUTES of HERITAGE, CULTURE AND COMMUNITY COMMITTEE held on THURSDAY, 2<sup>nd</sup> JUNE 2016 at 7.05pm in the GUILDHALL, BARNSTAPLE

Present: Councillor Mrs E Davies (Chairman)  
Councillors Mrs V Elkins, F Vernon, I Roome (Deputy Mayor Ex Officio), C Haywood, M Chamings, Ms N Haywood, F Jefferies, I Williams, G Langford, A Rennles and Miss M Lovering.

Also present: Mrs Kate Graddock (Deputy Town Clerk).

### HCC01 APOLOGIES FOR ABSENCE

Apologies for absence, as recorded on the attendance sheet were received from Councillors Mrs J Hunt (Mayoral engagement), L Dawson and Mrs A Dawson.

### HCC02 DECLARATIONS OF INTEREST AND DISPENSATIONS GRANTED

Councillor I Roome declared an interest as a member of North Devon Council but has been granted a dispensation to discuss all items on the agenda, in accordance with SO66.

### HCC03 MINUTES

RESOLVED: That the Minutes of the Meeting held on 18<sup>th</sup> April 2016 be approved as a correct record and signed by the Chairman.

(9.1abs)

### HCC04 UPDATE REPORTS

#### Heritage Open Days

\*\*\* Cllrs I Roome and Mrs V Elkins entered the meeting at 7.11pm. \*\*\*

Members were reported that the Deputy Town Clerk and Mrs Megan Sanders, Administration Manager had compiled a four day offering for this year's Heritage Open Days. Information below:

#### *THURSDAY, 8th SEPTEMBER*

- Living History workshops including amputations, dressing up, barber surgery, fashion and etiquette with local schools in Barnstaple Guildhall with Nathan Fussell – 3 sessions allowing 360 children from local schools to take part.

#### *FRIDAY, 9th SEPTEMBER*

- Look inside the Albert Clock – 11.00am – 1.00pm
- Court re-enactments in the Guildhall – All day
- FREE Town Tours with Tom Evans
- Dodderidge Room opening (Cllrs to staff)

### *SATURDAY, 10th SEPTEMBER*

- Living History workshops on the grounds of St Anne's Arts and Community Centre
- Cameo performances around the town by the Sealed Knot
- FREE Town Tours with Tom Evans
- Guildhall open house 11.00am – 2.00pm inc. Dodderidge Room opening (Cllrs to staff)
- Tom Evans announcing the Sealed Knot event in the High Street
- Cllrs in costume handing out leaflets in the High Street for the Sunday event

### *SUNDAY, 11th SEPTEMBER*

- Tom Evans announcing the Siege of Barnstaple event in the High Street
- Siege of Barnstaple 1646 – Rock Park, 11.00am – 4.00pm with the battle commencing at 2.00pm incl. cannon firing and living history workshops, inflatable bar, Town Council activities and food stalls.

Members were extremely happy with the offering and offered there thanks to both Mrs K Graddock and Mrs M Sanders for their work on this project.

### Town Tours

Members were informed that Mrs Sanders had had meetings with the volunteers regarding starting up the Town Tours, however, there was insufficient volunteers and it was found that many thought the Tour schedule was too ambitious and was unachievable. Members were also informed that there were insufficient volunteers for the booked Shearing's Tours. Tom Evans had been approached to investigate whether he was able to help with the Town Council's tours.

Councillors expressed their concerns regarding cancelling the Town Tour and booked Shearing Tours and many felt Mr Evans tours were both engaging and fascinating and had heard many good things.

Cllr Williams suggested that the Town Council use the Barnstaple History page in the future for volunteer recruitment.

After some discussion, it was

### RESOLVED:

1. That the Town Council Tours are held every Thursday at 11.00am and conducted by Mr T Evans.
2. That no other Town Tours are sanctioned at the present time.
3. That Mr Evans is asked to complete all Shearing's Coach Town Tours.

(NC)

## Weddings

Members were reported that the Wedding Brochure was nearly complete and that professional wedding photographs were being taken by the Council's photographer, Mr T Teegan on 9<sup>th</sup> June. Mrs Sanders had managed to gain support from local businesses to stage the shoot, including the models, hair, makeup, flowers and clothing.

Members were extremely impressed with the amount of effort gone into the brochure and thanked Mrs Sanders for her help.

## HCC05 THE GUILDHALL

### Guildhall Open House

Two volunteers have offered to open the Guildhall to the public on a Wednesday from 11.00am until 1.00pm. This is an open house and Mrs Sanders has supplied a document detailing the Guildhall's history. Members were informed that 10 people had attended the first open house.

Cllrs requested that the Guildhall history be sent so they could then volunteer for open house sessions.

### Guildhall summer activities

The Deputy Town Clerk had been working on activities to be offered at the Guildhall in August 2016. The schedule is attached as Appendix 1.

RESOLVED: That the update reports including Appendix 1, as detailed above are approved and that thanks are given to Mrs M Sanders and Mrs K Graddock for their work with Heritage projects so far.

(NC)

## HCC06 VOLUNTEERS

Members were reported that it had been difficult with communicating with volunteers and that some felt the tour packages were too ambitious. Members felt at the present time, a volunteer drive would not be appropriate and

RESOLVED: That no volunteer recruitment drive is completed.

Meeting closed at 8.20pm.

Chairman.

Signed: .....

Dated: .....