

There will be a meeting of the **HERITAGE, CULTURE AND COMMUNITY COMMITTEE** on **THURSDAY, 2<sup>nd</sup> JUNE 2016 at 7.00PM** in the Guildhall, Barnstaple to which you are summoned for the transaction of the following business.

Mr W Austin  
Town Clerk  
26<sup>th</sup> May 2016

**Members of the Committee:**

Councillors: Mrs E Davies (Chairman)  
Mrs V Elkins (Vice-Chairman)  
F Vernon, I Roome (Deputy Mayor Ex Officio), Mrs J Hunt (Mayor Ex Officio),  
C Haywood, M Chamings, Ms N Haywood, F Jefferies, I Williams, G Langford,  
L Dawson, A Rennles, Ms M Lovering and Mrs A Dawson.

**Public Participation** *In accordance with Standing Order 84 a period not exceeding 15 minutes will be set aside immediately prior to the start of the meeting for members of the public to ask a question of the chairman, providing the notice of such question has been given the Committee Clerk or Town Clerk by 12 noon on the day of the meeting.*

**AGENDA**

Part A – Public and Press are welcome to attend.

1. **Apologies for Absence.**  
To receive and approve apologies for absence.
2. **Declarations of Interest and Dispensations**  
To receive any Declarations of Interest or Dispensations granted.
3. **Minutes**  
To approve as a correct record, the Minutes of the Meeting held on 18<sup>th</sup> April 2016 (attached).
4. **Update reports**  
To receive update reports by the Deputy Town Clerk on the following items, and consider any actions therefrom:
  - a) Heritage Open Days including the Sealed Knot event – 9/10/11<sup>th</sup> September 2016
  - b) Town Tours
  - c) Weddings

5. **Guildhall**

- a) To receive update report on open house events.
- b) To receive report on summer activities at the Guildhall and consider any action therefrom (Information attached).

6. **Volunteers**

To receive update report on Town Council volunteers and consider any action therefrom.