

## BARNSTAPLE TOWN COUNCIL

MINUTES of HERITAGE, CULTURE AND COMMUNITY COMMITTEE held on TUESDAY, 6<sup>th</sup> DECEMBER 2016 at 6.40pm in the GUILDHALL, BARNSTAPLE

Present: Councillor Mrs E Davies (Chairman)  
Councillors: Mrs V Elkins (Vice Chairman), F Vernon, I Roome (Deputy Mayor Ex Officio), Ms N Haywood, F Jefferies, G Langford, Miss M Lovering and A Rennles (from 6.44pm).

Also present: Mrs K Graddock (Deputy Town Clerk) and Mrs M Sanders (Administration and Heritage Manager).

### HCC23 APOLOGIES FOR ABSENCE

Apologies for absence, as recorded on the attendance sheet were received from Councillor Mrs J Hunt, C Haywood (Indisposed) and M Chamings (Work commitment).

### HCC24 DECLARATIONS OF INTEREST AND DISPENSATIONS GRANTED

Councillors I Roome declared an interest as a member of North Devon Council but has been granted a dispensation to discuss all items on the agenda, in accordance with SO66.

### HCC25 MINUTES

RESOLVED: That the Minutes of the Meeting held on 3<sup>rd</sup> October 2016 be approved as a correct record and signed by the Chairman.

(7.1abs)

\*\*\* Cllr A Rennles entered the meeting at 6.44pm and Cllr I Roome left the meeting and did not return. \*\*\*

### HCC26 BARNSTAPLE HERITAGE OPEN DAYS

Members were reported that this year the Town Council took part in the national Heritage Open Days however, following on from the previous meeting members discussed the possibility of hosting its own Heritage Open days and after some discussion it was

RESOLVED: That the Clerk set dates for Barnstaple Heritage Open Days and the Town Council do not take part in the national Heritage Open days for 2017.

(NC)

## HCC27      GUILDHALL TOURS

### Request from volunteers

Members were informed that two volunteers had proposed to open the Guildhall for two hours on a Wednesday. Members were very grateful for your request and it was

### RESOLVED:

1. That the volunteers request be accepted with thanks.
2. That a poster is commissioned for advertisement and social media is used to promote the opening.

(NC)

### Guildhall Tours

Members were asked to consider whether a charge should be introduced for Guildhall tours, who would facilitate them and marketing. Cllr Ms N Haywood said she would be happy to complete Guildhall Tours when she could. Mrs M Sanders suggested that she would be interested in learning the information with the view to completing them in the near future.

### RESOLVED:

1. That no charge be made for Guildhall Tours.
2. That a poster is commissioned for advertisement.
3. That Cllr Ms N Haywood be sent details of any upcoming tours to complete.
4. That Ms M Sanders shadow volunteers or Ms N Haywood when she is able too subject to work commitments.

(NC)

## HCC28      TOWN TOURS

Members were asked to consider whether they wished to charge for Town Tours in 2017. This was after a discussion with Tom Evans, who was completing the tours, and he felt that charging might encourage more people to go onto the tours.

Members felt that charging wouldn't necessarily encourage people to take part in a tour and wondered whether the Town Council were still able to continue accommodating tours. After some discussion, it was

RESOLVED: That after a discussion with volunteers, the Clerk enquire about the possibility of directing Town Tours to Mr Evans for the 2017 season.

(NC)

HCC29 BUDGET FOR 2017-18

The Clerk presented the Heritage budget for 2017-18.

RESOLVED: That a precept of £21,150 be recommended to the Finance and General Purposes Committee for approval.

(NC)

HCC30 PART B – CONFIDENTIAL

RESOLVED: That the following item be taken in the absence of the press and public in accordance with Standing Order 81d.

HCC31 HERITAGE CENTRE

The Clerk gave members an update report on the current situation regarding the leasing of the Heritage Centre.

RESOLVED: That the Clerk continue with discussions and the Town Council's Solicitors be advised of the situation.

(NC)

Meeting closed at 7.44pm.

Chairman.

Signed: .....

Dated: .....