

BARNSTAPLE TOWN COUNCIL

MINUTES of the ROCK PARK TRUST MANAGEMENT COMMITTEE meeting held on WEDNESDAY 10th July 2019 COMMENCING AT 7.00PM in the Guildhall, Barnstaple.

Present: Cllr V Elkins (Chairman)
Cllrs R Knight, L York, P Leaver & V Nel

Also present: Mr R Ward (Town Clerk)
One member of the public

RP162 Apologies

Apologies for absence were received from Cllrs A Rennles, T Clarkson & G Marchewka

RP163 Declarations of Interest and Dispensations Granted

Cllr Leaver declared a personal interest in the item about Rock Park Lodge.

RP164 Minutes of The Meeting Held On 10th April 2019

RESOLVED: That the minutes of the meeting held on Wednesday 10th April 2019 be approved as a correct record and signed by the Chairman.
(NC)

RP165 Requests for use/hire of Rock Park

RESOLVED: To note the report from the Town Clerk of the current bookings and use of the park.
(NC)

RP166 TOWN CLERK REPORT

The committee resolved to note the **Budget Monitoring Report** as presented by the Town Clerk
(NC)

The Town Clerk presented the **Internal Auditor Report** to the committee highlighting that no matters of concern were raised.

RESOLVED: To note the Internal Auditor Report for the year ended 31st March 2019.
(NC)

Rock Park Lodge: The Town Clerk reported that the current tenant has requested to be able to end their lease, which had already expired in December 2015, as they are no longer able to afford the rent.

RESOLVED: To agree that the tenant can leave at end their tenancy at the end of July 2019
(NC)

RESOLVED: For the Town Clerk to arrange a visit to the Lodge for Councillors.
(NC)

L. York
6/11/19

Rock Park Kiosk: The Town Clerk reported that the current lease expired in June 2014 and officers, following advice from the solicitor, to renew the current lease with the existing tenant for an interim period and then to produce a new lease with terms to be considered by The Trust in 2020

RESOLVED: To agree to the renewal as discussed and for an updated lease to be brought to a future Trust meeting.

(NC)

The committee noted the request to implement **wildflower planting** in areas of Rock Park and asked that best practice be followed and that notices be erected to inform the public of what is happening.

(NC)

The committee noted that the **Employers & Public Liability insurance** renewal for Rock Park Trust is due on 20th July. The premium for the renewal is £525.64. The committee noted the renewal and requested that a copy of the policy be circulated.

(NC)

Bank Account Signatories: The committee nominated Cllrs Alan Rennles, Valerie Elkins, Louisa York, Richard Knight, to be Trustee signatories and agreed that Mr. Robert Ward – Town Clerk and Miss. Natasha Lewis – Finance Officer to remain on the bank mandate as authorised signatories.

(NC)

Meeting closed 8.06pm.

Chairman.

Signed.....*h-york*.....

Dated.....*6/11/19*.....