



**MANAGEMENT COMMITTEE**

BARNSTAPLE TOWN COUNCIL  
BARUM HOUSE, THE SQUARE  
BARNSTAPLE, DEVON, EX32 8LS  
Charity Number 4014176

Telephone: 01271 373311  
email: admin@barnstapletowncouncil.co.uk

Town Clerk Mr Will Austin BA (Hons)

There will be a meeting of the **ROCK PARK TRUST MANAGEMENT COMMITTEE** on **WEDNESDAY 15<sup>TH</sup> JULY 2015** at **1.00pm** in the **GUILDHALL, BUTCHERS ROW, BARNSTAPLE**, to which you are summoned for the transaction of the undermentioned business.

Mr W Austin  
Town Clerk  
9<sup>th</sup> July 2015

**MEMBERSHIP OF COMMITTEE:**

**Councillors:**            *Mrs V Elkins (Mayor)*  
                                  *Mrs J Hunt (Deputy Mayor - ex officio)*

*S P Upcott, Mrs E Davies, M Kennaugh, I Williams, G Langford, L Dawson and Mrs A Dawson*

**AGENDA**

1. Apologies for Absence.
2. To receive any declarations of interest and note any Dispensations.
3. Minutes – to confirm as a correct record the Minutes of meeting held on 8<sup>th</sup> April 2015.
4. Requests for use/hire of Rock Park – to receive information on applications for the use/hire of Rock Park.
5. Report from Town Clerk on management matters and budget monitoring report – to consider the report and agree any actions arising. Items for consideration will include:
  - Zip wire brake mechanism
  - Issues with the sand pit
  - Information board and plinth
  - Sharps boxes in the toilets
  - Annual inspection for the play and fitness equipment

- Play area cleaning and maintenance agreement

***Matter to be taken in the absence of press and public, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, as the item contains exempt information as defined by S.O.81(f and h).***

7. Safety Matter – to consider a verbal report from the Clerk.