

BARNSTAPLE TOWN COUNCIL

MINUTES of STAFF COMMITTEE held on THURSDAY 21ST JUNE 2018 at 2.40pm in the GUILDHALL, BUTCHERS ROW, BARNSTAPLE.

Present: Cllr I Roome (Chairman)
Cllrs: Mrs V Monk, Mrs V Elkins, A Windsor and J Phillips.

Also present: W Austin (Town Clerk).

ST04 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Mrs J Hunt.

ST05 DECLARATIONS OF INTEREST AND DISPENSATIONS RECEIVED

Cllr I Roome, as a member of North Devon District Council, has dispensation to discuss and vote on all items on the agenda unless the item refers to a financial or legal agreement or dispute between the two authorities.

ST06 MINUTES OF THE MEETINGS HELD ON 3RD MAY 2018 AND 21ST MAY 2018

RESOLVED: That the minutes of the meeting held on 3rd May 2018 be approved as a correct record and signed by the Chairman. (4, 1abs)

RESOLVED: That the minutes of the meeting held on 21st May 2018 be approved as a correct record and signed by the Chairman. (4, 1abs)

ST07 MATTERS TO BE TAKEN IN THE ABSENCE OF PRESS AND PUBLIC

RESOLVED: That the following matter shall be taken in the absence of press and public, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, as the item contains exempt information as defined by Standing Order 82(a). (NC)

ST08 RECRUITMENT OF TOWN CLERK

Members considered the recruitment process that had taken place for the appointment of the Town Clerk and Responsible Financial Officer. This had consisted of a two-day interview procedure for shortlisted candidates, engaging town councillors and Town Council staff. After detailed consideration of the interview, including feedback from councillors and staff, Cllr A Windsor proposed, and Cllr Mrs V Monk seconded, that an offer of



employment be made to the successful candidate, subject to agreement of a contract of employment and contractual conditions.

RESOLVED: That an offer of employment be made to candidate RW, subject to conditions and a contract of employment to be agreed between the Committee Chairman under delegation, and the candidate.

(NC)

RESOLVED: That the committee expresses its sincere thanks to the outgoing Town Clerk for his hard work, dedication and leadership to the Town Council for four years, preparing the Council strategically for a time when services were being devolved.

(NC)

Meeting closed at 3.07pm

Chairman.

Signed.....

Dated.....19/7/18