

BARNSTAPLE TOWN COUNCIL

MINUTES of the meeting of the STAFF COMMITTEE held on THURSDAY, 19th JULY 2018 at 6.30pm in THE GUILDHALL, BUTCHERS ROW, BARNSTAPLE.

Present: Councillor I Roome (Chairman)
Councillors Mrs V Monk, Mrs V Elkins, A Windsor and Mrs J Hunt.

Also in attendance: Mrs K Graddock, Deputy Town Clerk.

ST09 APOLOGIES FOR ABSENCE

Apologies as recorded on the attendance sheet, were received from Councillor J Phillips.

ST10 DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr I Roome and Mrs J Hunt, as members of North Devon Council have a dispensation to discuss and vote on all items on the agenda unless the item refers to a financial or legal agreement or dispute between the two authorities.

ST11 MINUTES

RESOLVED: That the minutes of 21st June 2018 be signed and confirmed as a correct record.

(4.1abs)

ST12 ABSENCE OF PRESS AND PUBLIC

RESOLVED: That the following matter shall be taken in the absence of the press and public, in accordance with the Public Bodies (Admission to meetings) Act 1960, as the item contains exempt information as defined by Standing Order 82a.

(NC)

ST13 STAFF HOURS REPORT

RESOLVED: That the report be received and noted.

(NC)

ST14 DEPUTY TOWN CLERK'S REPORT

A verbal report was given by the Deputy Town Clerk.

RESOLVED:



1. That staff number 87 be given a permanent contract for 37 hours per week.
2. That staff number 88's hours be increased to 37 with immediate effect.
3. That the committee authorise the Deputy Town Clerk to organise a team building day.
4. That the Deputy Town Clerk and Chairman be given delegated authority to action any matters concerning the above.

(NC)

Councillor I Roome informed members that the Deputy Town Clerk had agreed to be the RFO until the new Town Clerk was in post.

Meeting ended at 6.50pm

Chairman.

Signed.....

Dated.....18/10/18