



Barnstaple Town Council
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Mr R Ward, Town Clerk

There will be a **STAFF COMMITTEE MEETING** at **6.00PM ON THURSDAY 12th SEPTEMBER 2019** in the **MAYOR'S PARLOUR, GUILDHALL, BARNSTAPLE** to which you are summoned for the transaction of the under mentioned business.

Mr R Ward
Town Clerk
6th September 2019

Members of the Committee:

Councillors: Cllrs Mrs V Monk, Mr A Windsor, Mr I Roome, Mrs J Hunt (Vice-Chairman) and Mr J Phillips & Mr A Rennles (Mayor ex-officio)

AGENDA

1. To appoint the Chairman of the Committee.
2. To appoint the Vice-Chairman of the Committee.
3. Apologies for absence.
4. Declarations of interest and dispensations.
5. To approve as a correct record the minutes of the meeting held on 25th April 2019.
6. To receive and consider the budget monitoring report.
7. Matters to be taken in the absence of Press and Public (Public Bodies (Admissions to Meetings) Act 1960) as the items contain exempt information as defined by Standing Order 81(a).
8. Staff Hours Report – to receive and note the Staff Hours Report.
9. Town Clerk's Report on Staffing Matters – to receive a report on staffing issues and consider any actions arising.
10. To consider proposals for the budget for 2020/21.