



Barnstaple Town Council

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Mr R Ward, Town Clerk

ALL COUNCILLORS ARE REQUESTED TO ATTEND AT 6.00PM FOR THE ANNUAL TOWN COUNCIL PHOTOGRAPH.

PLEASE NOTE THERE WILL BE NO CHAIRMEN'S BRIEFING PRIOR TO THIS MEETING.

Prayers will be held at 6.55pm in the Council Chamber for anyone wishing to attend.

There will be a meeting of **BARNSTAPLE TOWN COUNCIL** on **MONDAY 10th JUNE 2019** at **7.00pm** in the **Guildhall, Butchers Row, Barnstaple**, to which you are summoned for the transaction of the undermentioned business.

There will be a period for questions by the public at a time to be determined by the Chairman. Anyone wishing to ask questions is requested to notify the Town Clerk by 12 noon on the day of the meeting.

Recording, photographs and filming

In accordance with the Council's Protocol for the Recording or Reporting of Council and Committee Meetings, the press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting must notify the Town Clerk before the commencement of the meeting.

Mr Robert Ward
Town Clerk
4th June 2019

AGENDA

- 1. Apologies for absence.**
All apologies must be notified to the Town Council offices by 5pm on the day of the meeting.
- 2. To receive any dispensations and disclosable pecuniary or other interests.**
- 3. Minutes.**
To approve as a correct record the minutes of the Annual Town Council meeting held on 20th May 2019

4. **Mayor's Announcements.**
5. **To receive a report (if any) from Devon & Cornwall Constabulary.**
6. **To receive reports (if any) from Devon County and North Devon District Councillors.**
7. **To receive and adopt the minutes of committees and the resolutions contained therein as shown below, and to consider any questions on reports contained in the minutes of committees, asked by members of the Council in accordance Standing Order 24:**

Committee	Date	Page Numbers
Planning & Transportation	11 th April 2019	162 to 165
Staff Committee	25 th April 2019	171 to 172
Planning & Transportation	25 th April 2019	173 to 174

8. **To consider reports (if any) from Town Council representatives to outside bodies and determine any actions arising.**
9. **Forches Ward – Vacancy**
To consider the Council's Position on the vacant seat in Forches Ward
10. **Annual Review and Adoption of Standing Orders and Financial Regulations**
To review and adopt the current Standing Orders and Financial Regulations and pass to the Corporate Governance Working Party for a full review and update.
11. **Town Council Office Closedown Week**
To note that the Town Council office will be closed for the week of 5th August for administration purposes.
12. **Annual Governance and Accountability Return 2018-19 – Annual Governance Statement**
To consider the requirements of the Statement and agree resolutions as set out in a report from the Town Clerk (attached).
13. **Annual Governance and Accountability Return 2018-19 – Accounting Statements and Submission Draft**
To agree resolutions as set out in a report from the Town Clerk (attached).
14. **To consider any questions asked by:**
 - a) Members of the Council in accordance with Standing Order 25;
 - b) Public registered electors in the town in accordance with Standing Order 85.