



# BARNSTAPLE TOWN COUNCIL

Mr W Austin BA (Hons)  
Town Clerk



QUALITY  
TOWN  
COUNCIL

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*Prayers will be held at 6.55pm in the Council Chamber for anyone wishing to attend.*

There will be an **ANNUAL** meeting of **BARNSTAPLE TOWN COUNCIL** on **MONDAY 15<sup>TH</sup> MAY 2017** at **7.00 pm** in the **Guildhall, Barnstaple**, to which you are summoned for the transaction of the undermentioned business. The agenda is set out below.

**There will be a period for questions by the public at a time to be determined by the Chairman. Anyone wishing to ask questions is requested to notify the Town Clerk by 12 noon on the day of the meeting.**

### ***Recording, photographs and filming***

*In accordance with the Council's Protocol for the Recording or Reporting of Council and Committee Meetings, the press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting must notify the Town Clerk before the commencement of the meeting.*



Will Austin  
Town Clerk  
9<sup>th</sup> May 2017

### **AGENDA**

- 1. Apologies for absence.**  
All apologies must be notified to the Town Council offices by 5pm on the day of the meeting.
- 2. To elect the Chairman and Mayor for the municipal year 2017/2018.**
- 3. To receive Chairman's declaration of acceptance of office.**
- 4. To elect the Vice-Chairman and Deputy Mayor for the municipal year 2017/2018.**

5. **To confirm the current representatives to outside bodies, and to fill any vacancies.**
6. **To appoint statutory or standing committees of the Town Council.**
7. **Minutes.**  
To approve as a correct record the minutes of the Town Council meetings held on 20<sup>th</sup> March 2017 (pages 223-226 and Appendices 1-4 attached), 28<sup>th</sup> March 2017 (pages 231-232 and Appendix 1 attached), and 10<sup>th</sup> April 2017 (pages 238-240 and Appendices 1 and 2 attached).
8. **To receive reports (if any) from Devon & Cornwall Constabulary.**
9. **To receive reports (if any) from Devon County and North Devon District Councillors.**
10. **To receive and adopt the minutes of committees (attached) and the resolutions contained therein:**

<b>Committee</b>	<b>Date</b>	<b>Page Nos.</b>
Planning & Transportation	16 Mar 2017	217-222
Finance & General Purposes	27 Mar 2017	227-230
Planning & Transportation	30 Mar 2017	233-235
Environment	3 Apr 2017	236-237
Buildings Review	13 Apr 2017	241
Planning & Transportation	13 Apr 2017	242-246
Planning & Transportation	27 Apr 2017	247-249 and Appendix 1
Heritage, Culture & Community	11 May 2017	To be tabled

11. **To confirm appointment of the Town Council's bankers.**
12. **Rock Park Trust Management Committee.**  
To receive and note the minutes of the meeting of the Rock Park Trust Management Committee held on Wednesday 5th April 2017 (attached).
13. **McDonald's Environment Cup.**  
To consider a request from Mr David Hunt for the instigation of a new award to be made annually by the Town Council (attached).
14. **Earmarked Reserves.**  
To agree the Council's year-end earmarked reserves for 2016/17 (to be tabled at the meeting if available).
15. **Annual Accounts and Audit Return.**  
To receive and approve End of Year Accounts and annual return for submission to external auditors (to be tabled at the meeting if available).