



BARNSTAPLE TOWN COUNCIL

Mr W Austin BA (Hons)
Town Clerk

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PLEASE NOTE THERE WILL BE NO CHAIRMEN'S BRIEFING PRIOR TO THIS MEETING. ALL COUNCILLORS ARE REQUESTED TO ATTEND AT 6.30PM FOR THE ANNUAL TOWN COUNCIL PHOTOGRAPH.

Prayers will be held at 6.55pm in the Council Chamber for anyone wishing to attend.

There will be a meeting of **BARNSTAPLE TOWN COUNCIL** on **MONDAY 26TH JUNE 2017** at **7.00pm** in the **Guildhall, Butchers Row, Barnstaple**, to which you are summoned for the transaction of the undermentioned business.

There will be a period for questions by the public at a time to be determined by the Chairman. Anyone wishing to ask questions is requested to notify the Town Clerk by 12 noon on the day of the meeting.

Recording, photographs and filming

In accordance with the Council's Protocol for the Recording or Reporting of Council and Committee Meetings, the press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting must notify the Town Clerk before the commencement of the meeting.

Will Austin, Town Clerk
20th June 2017

AGENDA

- 1. Apologies for absence.**
All apologies must be notified to the Town Council offices by 5pm on the day of the meeting.
- 2. To receive any dispensations and disclosable pecuniary or other interests.**
- 3. Minutes.**
To approve as a correct record the minutes of the Town Council meeting held on 15th May 2017.
- 4. Mayor's Announcements.**

5. To receive a report (if any) from Devon & Cornwall Constabulary.
6. To receive reports (if any) from Devon County Councillors.
7. To receive reports (if any) from North Devon Councillors.
8. To consider reports (if any) from Town Council representatives to outside bodies and determine any actions arising.
9. To receive and adopt the minutes of committees and the resolutions contained therein:

Committee	Date
Planning & Transportation	18 th May 2017
Environment	22 nd May 2017
Finance & General Purposes	30 th May 2017
Heritage, Culture and Community	30 th May 2017
Staff	30 th May 2017
Buildings Review	30 th May 2017
Buildings Review	5 th June 2017
Planning & Transportation	8 th June 2017
Finance & General Purposes	19 th June 2017
Planning & Transportation	22 nd June 2017

10. To receive and consider the Council's Annual Accounts and Annual Return 2016-2017 and supporting documents, and:
 - To approve Section 1 of the Annual Return 2016-2017 (Annual governance statement 2016/17) and to authorise the Chairman and Clerk to sign and date the statement as confirmation of this approval;
 - To approve Section 2 of the Annual Return 2016-2017 (Accounting statements 2016/17) and to authorise the Chairman and Responsible Financial Officer to sign and date the statement as confirmation of this approval; and
 - To approve the Annual Return and supporting documents for submission to the external auditor.
11. To consider the following requests for committee membership:
 - Finance & General Purposes Committee – Cllr Mrs Louisa York
 - Environment Committee – Cllr Mrs Louisa York
 - Rock Park Trust Management Committee – Cllrs S Upcott and Mrs Louisa York
12. **Rock Park Trust Management Committee.**
To receive and note the minutes of the meeting of the Rock Park Trust Management Committee held on Tuesday 30th May 2017.
13. To consider any questions asked by:
 - a) Members of the Council (SO.26); and/or
 - b) Public Registered Electors in the Town (SO.83)