



BARNSTAPLE TOWN COUNCIL

Mr W Austin BA (Hons)
Town Clerk

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ALL COUNCILLORS ARE REQUESTED TO ATTEND AT 6.30PM FOR THE ANNUAL TOWN COUNCIL PHOTOGRAPH. PLEASE NOTE THERE WILL BE NO CHAIRMEN'S BRIEFING PRIOR TO THIS MEETING.

Prayers will be held at 6.55pm in the Council Chamber for anyone wishing to attend.

There will be a meeting of **BARNSTAPLE TOWN COUNCIL** on **MONDAY 18TH JUNE 2018** at **7.00pm** in the **Guildhall, Butchers Row, Barnstaple**, to which you are summoned for the transaction of the undermentioned business.

There will be a period for questions by the public at a time to be determined by the Chairman. Anyone wishing to ask questions is requested to notify the Town Clerk by 12 noon on the day of the meeting.

Recording, photographs and filming

In accordance with the Council's Protocol for the Recording or Reporting of Council and Committee Meetings, the press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting must notify the Town Clerk before the commencement of the meeting.

Will Austin, Town Clerk
12th June 2018

AGENDA

1. Apologies for absence.

All apologies must be notified to the Town Council offices by 5pm on the day of the meeting.

2. To receive any dispensations and disclosable pecuniary or other interests.

3. Minutes.

To approve as a correct record the minutes of the Town Council meeting held on 21st May 2018 (pages 1 to 8 and Appendices 1 and 2 attached).

4. **Annual Governance and Accountability Return 2017-18 – Annual Governance Statement**
To consider the requirements of the Statement and agree resolutions as set out in a report from the Town Clerk (attached).
5. **Annual Governance and Accountability Return 2017-18 – Accounting Statements and Submission Draft**
To agree resolutions as set out in a report from the Town Clerk (attached).
6. **Mayor’s Announcements.**
7. **To receive a report (if any) from Devon & Cornwall Constabulary.**
8. **To receive reports (if any) from Devon County and North Devon District Councillors.**
9. **To receive and adopt the minutes of committees and the resolutions contained therein as shown below, and to consider any questions on reports contained in the minutes of committees, asked by members of the Council in accordance Standing Order 24:**

Committee	Date	Page Numbers
Finance & General Purposes	21 st May 2018	9
Planning & Transportation	21 st May 2018	10
Staff	21 st May 2018	11
Planning & Transportation	31 st May 2018	12 – 16
Finance & General Purposes	11 th June 2018	17 – 21
Planning & Transportation	14 th June 2018	To be tabled

10. **Town Council Representatives to the Bridge Trust**
The Trust has advised that Cllr C Haywood has resigned his position as a trustee, and that the current terms for Cllrs S Upcott and Mrs J Hunt expire on 1st September 2018. The Council is asked to consider and agree any actions and further nominations arising.
11. **To consider reports (if any) from Town Council representatives to outside bodies and determine any actions arising.**
12. **To consider a request for committee membership:**
 - Rock Park Trust Management Committee – Cllr I Williams.
13. **To consider any questions asked by:**
 - a) Members of the Council in accordance with Standing Order 25;
 - b) Public registered electors in the town in accordance with Standing Order 85.